



Filming in Clifton – Code of Conduct

The city of Bristol operates a permitting system for all location filming and photographic projects. Applications for a filming permit should be submitted to the Bristol Film Office by fax at least two working days before filming is due to take place.

This Code of Conduct refers specifically to filming* in the district of Clifton in Bristol. It is intended to accompany the Bristol Film Office general Code of Practice. Both sets of regulations must be adhered to when filming in Clifton. No filming activity should take place until permissions have been granted by the Bristol Film Office or the relevant agencies and landowners. The Production Company must ensure that all those affected by filming have been consulted and informed of arrangements. Wherever possible, notice of at least fourteen days should be given to residents or businesses likely to be affected by filming in the Clifton area.

Permissions & Information

Bristol Film Office can permit filming on City Council–owned highways, buildings and gardens within Clifton but there are a number of areas within Clifton, including streets and gardens that are privately managed or fall under the authority of specific resident’s associations. In order to obtain permission to film in these areas the production company will need to contact the relevant management team. Some of the most popular areas that fall under the management of private associations are as follows:

Berkeley Square	Clifton Observatory	Royal York Crescent
Cornwallis Crescent	The Paragon	Vyvyan Square
Clifton Suspension Bridge	The Polygon	Windsor Terrace

For a more extensive list of other areas that are privately managed or to obtain contact details for a specific management committee please contact Bristol Film Office.

Parking

The majority of roads in Clifton do not have parking restrictions and as a result of this, as well as its proximity to the city centre and university, the area is extremely busy and cars can remain in situ for long periods of time. Although it is possible to arrange for the suspension of parking spaces on most roads, without sufficient consultation with residents and appropriate security measures it can be very difficult to ensure the cooperation of vehicle owners. Specific measures should be taken to ensure that parking suspensions in Clifton are workable. These are as follows:

1. Advice should be sought from Bristol Film Office as to suitable parking areas within close proximity to the location and potential parking hot-spots.
2. The following procedures should be followed to suspend parking bays:



Bristol Film Office

Colston 33, Colston Avenue, Bristol BS1 4UA United Kingdom
T: +44 (0) 117 922 3958 F: +44 (0) 870 912 0460
info@filmbristol.co.uk





- a) Parking suspensions in unrestricted areas require a 'Form 150' which can be obtained from Avon & Somerset Police. Please contact the Avon & Somerset Traffic Management Team on 01275 816 902
 - b) The suspension of yellow lines, pay and display or limited waiting bays should be arranged through Bristol Film Office
3. Where suspending a large number of parking bays in any one area an alternative parking option should be arranged for residents to use.
 4. Residents and local businesses should be given at least 2 weeks notice of any disruption to parking, suspensions that have been arranged and alternative parking options.
 5. Signs should be posted by the production company around the local area advising vehicle owners of filming and parking activity at least 2 weeks ahead of filming.
 6. Where necessary (e.g. busy parking areas) a member of production staff should remain on site from at least 36 hours ahead of the shoot to secure the parking spaces required and advise vehicle owners of filming activity.

There are specific parking areas that Bristol City Council recommends for parking of technical vehicles whilst filming in Clifton. For more information please contact Bristol Film Office on 0117 922 3958.

Unit Bases

There are two main unit bases within the Clifton area that are managed by Bristol City Council, **Ladies Mile** and **Parry's Lane**. Both are wide roads that run through Clifton Downs and can accommodate vehicles at specific sites. Any arrangements to use these unit bases should be made through Bristol Film Office. There are other private locations that can potentially be used for unit parking and these include:

Bristol Zoo Gardens – 0117 923 8332

Engineer's House Conference Centre (weekends only) – 0117 906 4824

Clifton College (out of term-time) – 0117 315 7666

Notice (letter drops)

- Local residents and businesses should be informed of any filming activity at least 2 weeks ahead of shooting. This should be conducted through a letter-drop and face-to-face consultation where necessary.
- Every effort should be made to ensure that all residents and businesses that will be directly affected by filming activity are informed and satisfied with what is being proposed.
- A copy of the letter issued to residents/businesses should be sent to Bristol Film Office in advance of filming.

In certain circumstances Bristol City Council, Avon & Somerset Police, other emergency services or location owners may deem it necessary to impose additional stipulations on film-makers.

*The terms film/filming refer to all types of visual media, such as television, commercials, corporate and music videos, cable, satellite, photographic shoots, etc.



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